



## Position Announcement

### Program Director, Maternal and Infant Mortality Initiatives

The Illinois Maternal and Child Health Coalition works to improve the health of women, children, and families over the lifespan through community engagement, partnerships, policy analysis, education and advocacy. Through policy analysis, the promotion of sound policy decision-making, and education for consumers and professionals, IMCHC acts as a liaison between policymakers and those populations affected by their decisions. We inform providers and community members about new laws that can affect their health and well-being, listen to their concerns, and encourage policymakers to act on these ideas.

IMCHC hosts quarterly meetings in four parts of the state and provides leadership to four projects: the Illinois Coalition for School Health Centers, the Chicago Area Immunization Campaign, the Illinois Premature Infant Health Network, and the Campaign to Save Our Mothers and Babies.

The Project Director, Maternal and Infant Mortality Initiatives is a revised position that will coordinate the Campaign to Save Our Mothers and Babies (CSOMB) and Illinois Premature Infant Health Network (IPIHN) projects. This position will report to the Executive Director, and will work closely with IMCHC's Leadership Team.

#### **Chief Responsibilities:**

##### *IPIHN*

- Develop and implement strategic plan and measureable objectives for project.
- Coordinate and staff quarterly general meetings and bimonthly committee conference calls.
- Plan and coordinate activities to increase quality health care access for premature infants, and educate/support health care professionals and families.

##### *CSOMB*

- Develop and implement strategic plan and measureable objectives for program.
- Maintain a Steering Committee and develop meeting structure.
- Plan and coordinate activities that address and highlight racial/ethnic disparities in maternal and infant mortality.
- Supervise two or more community advocates in project activities and outreach efforts.

##### *Joint Responsibilities*

- Cultivate, develop and maintain strategic collaborations with established and new partners.
- Actively seek out relevant funding opportunities, and write proposals.
- General project administration.
- Identify areas of collaboration with other IMCHC projects.

#### **Job Requirements & Qualifications:**

- A commitment to, knowledge of, and passion for maternal and child health, within the context of social justice.
- Knowledge of maternal and child health issues, particularly relating to health disparities.
- Excellent written and oral communications skills.
- Experience working with diverse populations and community-based initiatives.
- Experience in program/project team management.
- Relationship-building, organizing, and convening experience.
- Ability to set priorities and work both independently and as part of a team.
- Supervisory skills.
- Willingness to work some non-traditional hours and ability to travel statewide.
- A Bachelor's degree and 5-7 years of relevant work experience (Master's degree preferred).

Salary is competitive. Comprehensive health insurance, a retirement plan and paid time off are provided. IMCHC is an equal opportunity employer sensitive to issues of race, class, culture, gender, disability, and sexual orientation.

Please send a resume, cover letter and three writing samples to Lilah Handler at [lhandler@ilmaternal.org](mailto:lhandler@ilmaternal.org).

No phone calls please.

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