



Job Announcement

Project Director – Illinois Coalition for School Health Centers

Illinois Coalition for School Health Centers (ICSHC)

The Illinois Coalition for School Health Centers strives to improve the physical and mental health of children and adolescents in Illinois by fostering the development, stabilization and expansion of school health centers. With over 200 partners, representing schools, health care organizations, advocacy groups, mental health clinics and health departments, the Coalition activities include policy development, advocacy, training, program development community education and technical assistance. ICSHC is a project of the Illinois Maternal and Child Health Coalition.

Illinois Maternal & Child Health Coalition (IMCHC)

Recognizing that healthy infants, children, mothers and families constitute the basis of our society, the IMCHC is dedicated to promoting and improving their health and well-being through advocacy, education, and community empowerment and policy development. IMCHC's main objective is to identify and overcome the major barriers, which include poverty and racism, that prevent achievement of maternal and child wellness. Founded in 1988, the Coalition has provided leadership on maternal and child issues for over 20 years.

The Project Director will oversee and implement the ICSHC's strategic plan that includes effectively communicating the critical role of school health centers on the local, state and national levels and continuing to improve the quality of services provided at school health centers in Illinois. The Project Director will report to the IMCHC Executive Director. Responsibilities include:

- Oversee the development and implementation of ICSHC Strategic Plan.
- Staff the steering committee and other committees.
- Supervise a project coordinator, consultants and interns.
- Work with IMCHC policy director to implement the ICSHC policy agenda on the local, state and federal level.
- Act as the liaison between the National Assembly for School Based Health Care and the ICSHC.
- Develop and cultivate relationships with strategic partners.
- Oversee the coordination of an annual conference.
- Oversee Administrative Cost Sharing pilot to implement electronic medical records, practice management and centralized billing for 3-10 clinic sites.
- Responsible for grant writing, fulfilling reporting requirements and budget management for ICSHC.
- Participate on the IMCHC leadership team.

The Project Director should possess the following background and qualifications:

- A Bachelor's degree and at least 5 years related experience. Master's degree preferred.
- Experience with school health centers/ knowledge of health issues among school age youth preferred.
- Strong leadership capabilities, high motivation, reliability and dedication.
- Experience in coordinating, planning or managing of projects.
- Excellent oral and written communication skills and public speaking skills.
- Ability to set priorities and work both independently and as part of a team.

Applicants should fax or email a cover letter and resume to Robyn Gabel at 312-491-8171 or rgabel@ilmaternal.org

Salary is competitive. Health insurance and a retirement plan are provided. The Illinois Maternal and Child Health Coalition is an equal opportunity employer sensitive to issues of race, class, culture, gender and sexual orientation. It values diversity and welcomes people living with a disability.